

BC GAMING GRANT

Use of Funds for Parent Advisory Councils (PACs)

APPROVED USES

Eligible Uses PAC grant funding is intended to benefit all students by enhancing the extracurricular opportunities of students who currently attend the school(s) represented by the PAC. Purchases should primarily be intended to support extracurricular activities. Funding cannot be used for curriculum-based activities or items and should not be used to cover costs for things that the school is responsible for covering. This is to ensure funds are used for extracurricular activities and PACs are not supplementing what would normally be the responsibility of the school to provide.

PACs should not be making purchases for the school/school district and should retain management and control over any assets purchased using PAC grant funds. Instances where the ownership of eligible assets are transferred over to the school or school district for storage, maintenance, operation, or liability insurance purposes is acceptable, but should be agreed to in writing. PACs should seek any necessary permissions or permits required from their school, school district and/or city prior to making purchases for any projects that require installation or which take place on school grounds.

Installation fees should be paid for by the school/school district and/or city.

Eligible uses of grant funds may include the following:

- Field trips within B.C.
- Presentations or performances (e.g. music, theatre, science, etc.).
- PAC school spirit and family engagement events (e.g. school carnivals, movie nights, school dances, other social activities).

Please note: Grant funds may not be used for any fundraising activities at PAC events (see prohibited uses below).

- Entertainment or leisure activities for non-instructional times (e.g. graphic novels/comics, magazines, extracurricular fiction and non-fiction books, board games, colouring books, etc.).
- Beautification for common spaces, such as hallways, library, multi-purpose room, etc. (e.g. art, posters, “sensory paths,” holiday decorations, etc.).
- Student publications (e.g. newsletters, yearbooks, etc.). 10
- Student competitions (e.g. writing, debating, chess, music, etc.).
- Student computers for extracurricular activities/clubs (e.g. software, hardware, accessories for photography club, robotics club, yearbook club, etc.).
- Student clubs or societies (e.g. drama club, chess club, etc.).
- Student ceremonies (e.g. graduation, dry grad, etc.).
- Team or club uniforms (e.g. jerseys, t-shirts, etc.) and/or equipment for extracurricular activities.
- Equipment for extracurricular sports.
- Items that directly benefit students (e.g. playground equipment or enhancements, projector for PAC events, etc.).
- Sports day costs (e.g. snacks, equipment rental, award ribbons, etc.).
- Student recognition (e.g. certificates, trophies, ribbons, graduation memorabilia, school hoodies, etc.).
- Student conferences within B.C.
- British Columbia Confederation of Parent Advisory Councils (BCCPAC) annual membership fees.
- Fees or travel/accommodation costs incurred to travel to the BCCPAC annual conference, up to Branch limits.¹
- Emergency, safety or earthquake related supplies or equipment that is not ordinarily the responsibility of the school/school district.
- With prior Branch approval, student transportation and travel outside B.C. (see Section 4.3).

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<https://www2.gov.bc.ca/assets/gov/sports-recreation-arts-and-culture/gambling/grants/guide-pac.pdf>

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PROHIBITED USES

Grant funds may not be used to pay for goods or services used primarily by teachers in the classroom to deliver curriculum or by students to complete British Columbia K-12 curriculum requirements. This includes materials that are not required for delivering or completing curriculum but that assist in doing so (e.g. smart boards and other enhanced educational tools like iPads, Chromebooks, laptops, etc.).

Ineligible uses of PAC grant funds include, but are not limited to:

- Curricular activities or purposes (e.g. instructional materials, textbooks, etc.).
- Items used primarily in the classroom to assist in the delivery or completion of curriculum (e.g. tablets, smart boards, special equipment for elective courses, such as lighting or props for drama class, etc.).
- Community Gaming Grant funds may cover the reimbursement of attendance fees or travel costs to the BCCPAC conference for up to two volunteers, to maximum limits as follows: \$1,000 maximum for travel originating more than 400km from conference location. \$500 maximum for travel originating less than 400km from conference location.
- Fundraising (e.g. activities such as concessions, the sale of goods or services with the intent to generate revenue, etc.).
- Out-of-province travel, unless approved in advance by the Branch (see Section 4.3).
- Scholarships and bursaries for post-secondary education.
- Out-of-province or out-of-country aid.
- Out-of-province field trips.
- Replacing or repairing school facilities that are the responsibility of the school or school district (e.g. structural repairs, replacing the gymnasium floor, bathroom renovations, water refill stations, outdoor maintenance, landscaping, etc.).
- Purchasing items that are the responsibility of the school or school district (e.g. audio-visual equipment, digital news reader boards, curriculum-related books for the library, outdoor classrooms, personal protective equipment, etc.).
- Goods and services that benefit the parents (e.g. parent education, parent workshops, etc.).
- Administrative and/or operational costs incurred to support the PAC program (e.g. office supplies and equipment, accounting or insurance fees, etc.).
- Costs related to paid staff, teachers on call, education assistants (e.g. luncheons, wages, travel, training/professional development, etc.).
- Monetary prizes or gift cards.
- Past debt (i.e. expenses from a previous fiscal year), loan or interest payments.
- Sustaining or endowment funds.
- Mortgage payments.
- Balancing a non-gaming account that is in a deficit position or satisfying a cash flow issue.
- Financial assistance, monetary support, donations, or items/services purchased on behalf of other organizations or individuals.

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