



SD 75 (Mission) DPAC Meeting Minutes

Location: Held Via Zoom

June 19, 2023



Meeting Commenced: 7:00 pm

Meeting Facilitator: Jacquelyn Wickham

Attendees Present: see below

1. Welcome – Acknowledgement:

Acknowledgment by the chair : *Mission Public School District is located on the traditional, ancestral, unceded and shared lands of the Stó:lo people, which includes Sq'ewlets, Leq'á:mel, Sema:th, Matheqwi and Qwó:lt'el First Nations.*

2. **Adoption of May Minutes:** Bunny, Cheryl seconds

3. **Adoption of Agenda for June:** Bunny, Cheryl seconds

4. Correspondence:

- How to increase diverse representation at PAC and DPAC level, full conversation to be in September's meeting. Chair to research parent education opportunities and initiatives in other districts
- Putting thought into Parent education opportunities
- By-Laws and Constitutions that have been updated and sent to chair are updated on website, if there have been changes, please send to the chair
- Childcare Resources - inquiring about a document/information for school aged children to be organized by school, to help parents with planning. (Coordinating with Director of Early Year and Childcare, Karen Greaux)

5. Reports:

i. Superintendent's Report: Angus Wilson

- MSS design philosophy meeting - what the vision is for the high school, how to best use all space, what makes Mission "Mission" = indigenous space, forestry, cars
- ICY (Integrated Child and Youth) Teams coming to Mission - finding space for them
- Planning for food program next year
- FNEESC (First Nations Education Steering Committee - District participation - Mission is the only jurisdiction to create a locally developed course approved to meet new FN graduation requirement Train the trainee program - creating a mobile trades exploration program for younger kids
- New website upcoming for Mission School Board
- Social Media - continue to educate users of social media not to talk negatively about schools/teachers - go to Principals, VP, Superintendent - Angus if they have issues

Executive Members:

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- Punjabi courses - may take place a year from now; survey results show little interest at West Heights and Cherry Hill; some interest at Albert McMahon
- 8 AED's have been added in the past few weeks

ii. Chair's Report: Jacquelyn Wickham

- Gaming Grants due at the end of the month
- COTW - budget discussion, list of priorities of things they would like to spend money, literacy mentor teacher (this role may be of value)

iii. Treasurer's Report: Raegan Heidt - presented by Jacquelyn

- Chequing 1853.91, one BCCPAC that exceeded what
- gaming - \$1003.10 (BCCPAC) and WhiteHatter
- Applied for Gaming Grant
- Renew membership for BCCPAC - cheque to be signed

6. Old Business:

- a. Parent Education Presentations - Update:
- b. Student Services - what services are available in the district
- c. Update on Advocacy Efforts
 - 8 AED additional to the current ones that already existed

7. New Business:

- Portable Installation Delays- discussion and action
 - Concern over delays and planning and looking for increased planning as district continues to see growth
 - Current issues at Windebank and Albert McMahon discussed
 - Angus Wilson, as Superintendent is responsible for the oversight of all such related matters
 - **Motion: To advocate to the school district for a policy and procedure for dealing with overflow populations in schools.**
 - | ***vote to move forward: 6 for, 0 against - vote passes***
- 2023/24 Meeting Dates and Location- discussion and action

Proposed Meetings:

September 18,2023	November 20,2023	February 12,2024
October 16,2023	December 18,2023	March 11,2024
	January 15,2024	April 15,2024

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May 13, 2024

June 17, 2024

- **Vote to move forward: 6 for, 0 against - vote passes**
- Virtual vs. in - person meeting - supporters of both
- Hybrid to provide both options for all participants (feasibility may be an issue)
- September will be hybrid
- October AGM will be online solely (issues with voting in a hybrid and want to allow the most people to attend for the AGM)
- Make a motion to purchase a Zoom license for next school year| **vote to move forward: 8 for, 0 against - vote passes**
- Strategic and Operational Plans for 2023/24 - discussion
 - Strategic Plan discussion
 - Follow up with Shelley Carter on timeline piece
- Operational Plans for 2023-24- discussion
 - lots of great things happening but still a need to standardize plans / procedures, as we grow we will start to see discrepancies in resources at schools; those with more vocal
 - Motion to vote to advocate for School District to develop Operational Plan and make accessible to DPAC - no second, we will not move forward at this time

Adjournment:

Motion to adjourn meeting made by Cheryl, Veronica seconds

Meeting adjourned by: 9pm

Next meeting will be held September 18, 2023

Attendees:

District: Angus Wilson-Superintendent, Linda Hamel- School Trustee, Tracey Loffler Vice Chair, Jash Bains

Jacquelyn Wickham - DPAC Chair, Cheryl Blondin - Previous Chair, Reagan Heidt CM Chair and DPAC Treasurer, Shannon Bowsfield- MTU, Ashley MacLean AME PAC Chair, Veronica Ebbs-Canavan (ESR DPAC Rep), Pascale- Sarah Frenette, Jessica Lajeunesse, Crystal, Bunny Cherry Hill, Karly Hillside parent, Coral Hillside parent, Laura McDermott - Hatzic

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Addendum: June 19, 2023 SD 75 (Mission) DPAC Meeting Agenda

1. **Welcome** - acknowledgement
2. **Adoption of May Meeting Minutes** - *action*
3. **Adoption of Agenda for June**- *action*
4. **Correspondence** - *information*
5. **Reports** (*Information*):
 - i. Superintendent's Report: Angus Wilson
 - ii. Chair's Report : Jacquelyn Wickham
 - iii. Treasurer's Report: Raegan Heidt
6. Old Business
 - a. Parent Education Presentations -update
 - b. Update on Advocacy Efforts
7. New Business
 - a. Portable Installation Delays- discussion and action
 - b. 2023/24 Meeting Dates and Location- discussion and action
 - c. Strategic and Operational Plans for 2023/24 - discussion
 - d. Operational Plans for 2023-24- discussion

Upcoming events:

June 20, 2023 - Public School Board Meeting

June 20, 2023 - Student Support Services Parent Information Session

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7.a. Portable Installation Delays

Background: Windebank has experienced significant delays in installation and finalizing a portable for classroom use for this school year. The portable is still not in use. There is concern about the classroom that was used in its place. The concerns are mainly around the inadequate size and the safety of temporary fixtures/furniture, particularly in the event of an emergency, like an earthquake. The current tables are folding tables and not safe for students in the event of an earthquake.

Albert McMahon also has a delay in a portable. The portable was brought in for music. It is not yet being used, and music is being brought to the individual classrooms. Music is a contractual item for elementary school in part to provide classroom teachers prep time. There is concern that not having full use of their classroom does not allow for adequate prep time.

Many of the schools are reaching, or have exceeded capacity, there is concern about planning and a lack of existing mechanisms to deal with growth, particularly when growth surpasses forecasts, or if growth is localized in a small area. The physical size of the district combined with a lack of infrastructure, makes it difficult and inequitable to send students to any school with capacity within the district.

Motion: To advocate to the school district for a policy and procedure for dealing with overflow populations in schools.

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7. b. 2023/24 Meeting Dates and Location- discussion and action

Proposed Meeting Dates:

Third Monday of the Month (except when it falls on a stat holiday/school break) at 7PM

September 18, 2023

February 12, 2024

October 16, 2023

March 11, 2024

November 20, 2023

April 15, 2024

December 18, 2023

May 13, 2024

January 15, 2024

June 17, 2024

Motion: to accept these dates for the 2023/24 DPAC Meetings

Location Discussion:

Feedback themes and messages from PACs and DPAC reps:

Online	In-person
More convenient for balancing work and home commitments	Facilitates more open dialogue and discussion
More people said that online is the only way they can attend, or that in-person would reduce attendance	Not able to attend online

Options:

- 1) All online
- 2) All in-person
- 3) Hybrid- in-person meetings with online streaming (availability and quality of technology made be an issue).
- 4) Combination of online and in-person

7.c. Strategic Plans for 2023/24

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The current strategic plan for the school district can be found here:

<https://www.mpsd.ca/Board/Trustees/Pages/>

DPAC views parent perspectives and priorities critical for the formulation of the Strategic Plan. District staff and trustees have indicated that the current Strategic Plan aligns with their vision for the future and the current plan will be similar to the plan above (2019-2022).

Consideration: The current plan does not include childcare, and with the change to the ministry to include childcare in 2023, it is prudent to consider its role and significance to the strategic plan.

Discussion: to discuss what priorities DPAC will want to prioritize its advocacy efforts, as well as methods to get feedback from the full breadth and depth of experience of our population.

7.d. Operational Plans for 2023-24

Operational Plans answer how the strategic plan will be executed. The Strategic Plan is the purview of the School Trustees; the operational plan is the responsibility of the district staff to develop. (As discussed by the BCSSA president, Teresa Downs, at the BCCPAC conference).

These documents are often internal and not readily available on school district websites. Many school districts policies reference Operational Plans (SD74, SD34), but are not available on the district website.

Currently, SD75 does not have an operational plan. School districts both smaller and larger than SD75 have operational plans.

Motion: school district to develop Operational Plans and make them accessible to DPAC.

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